

**OFFICE OF BROWNFIELD REMEDIATION AND DEVELOPMENT**  
**REMEDIAL ACTION AND REDEVELOPMENT MUNICIPAL GRANT PROGRAM**  
**QUESTIONS AND ANSWERS**  
**– MARCH 30, 2015 –**

- 1. Section II, Question #10: “Experience: Please list the project team members (municipal, developer, environmental professional, financing sources, etc.) and indicate the level of experience the team has with similar projects. Include project size, scope, and whether completed on time and within budget.” What is meant by “financing sources” and what type of information is required for that portion of the question?**

  - Financing sources refers to additional private or non-state capital which might be contributed to a brownfield redevelopment project. If outside financing sources are relevant to an application, please include information on the name of the financial institution and the form of their commitment (i.e., letter of intent, existing financial instruments, tax credit investor, etc.)
  
- 2. Does the grant require following State of Connecticut procurement procedures or the municipality’s? On what basis are the firms selected to perform any assessment or remediation work?**

  - Professional services (i.e. an environmental consulting firm) must be procured in accordance with published DECD guidelines at a minimum. A municipality may choose their own procurement process if it is more stringent than DECD’s professional services selection process. As an alternative, the municipality may also consider selecting an environmental consultant utilizing the current CT DAS contract in place for these services.
  
- 3. Are the funds distributed immediately or is the municipality required to appropriate funds and be reimbursed afterwards?**

  - Brownfield grants are reimbursement-based.
  
- 4. Section II, Question 14: “Please provide information on the following activities that have been completed for the site(s)”. Does DECD require (or prefer to obtain) copies of any Phase 1 or 2 environmental assessment reports already completed?**

  - Summaries of previous environmental assessments may be provided as appendices to an application. You may also include a summary of previous investigations in the project description field in the application itself.
  
- 5. Section III, “PROJECT BUDGET INFORMATION Note: If budget information is based on contractor bids or other formal estimates, please attach copies of the bid/estimate documents.” Remediation and abatement costs are based on estimates from Phase I and II assessments. A Phase III assessment will determine more a definite final estimated cost. Can the applicant submit estimated costs, subject to revision upon completion of a Phase III assessment?**

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- Yes. If a project is awarded funding, DECD will work with the applicant to develop a final budget (which can be amended as circumstances warrant.)
- 6. I was asked by a property owner that recently bought a former car dealership on Route 202 if they can benefit from the recent funding round that was announced [http://www.ct.gov/ecd/lib/ecd/press\\_releases/2015/new\\_round\\_of\\_funding\\_will\\_help\\_clean\\_up\\_and\\_reactivate.pdf](http://www.ct.gov/ecd/lib/ecd/press_releases/2015/new_round_of_funding_will_help_clean_up_and_reactivate.pdf). I saw that municipalities and redevelopment agencies are the eligible applicants. He was wondering if there was an ability to pass through the funding for the property.**
- Grants cannot be passed through. For assessment grants, municipalities may apply for funding to assess privately owned sites in which the owner enters into an access agreement with the municipality to perform the assessment work. In that scenario, all reports and data funded by the grants would be State and municipal property.
- 7. Will I need to get a certified resolution or similar authorization from the legislative body to apply for the Round 7 brownfield grant?**
- No, but a certified resolution will be required prior to closing on a grant funding agreement if the application is successful.
- 8. Can a town apply for both assessment and remediation funds under this round?**
- Yes, municipalities may submit one application for assessment and one for remediation.