

**State of Connecticut**  
Commercial Recording Division  
P.O. Box 150470  
Hartford, CT 06115-0470  
[www.concord.sots.ct.gov](http://www.concord.sots.ct.gov)

*Revised 10/1/09*

**FEE SCHEDULE**-*Make checks payable to the ‘Secretary of the State’*

- I. Domestic Stock Corporations**
- II. Domestic Nonstock Corporations**
- III. Foreign Stock Corporations**
- IV. Foreign Nonstock Corporations**
- V. Religious Corporations or Societies**
- VI. Expedited Services**
- VII. Service of Process**
- VIII. Certificates/Copies**
- IX. Miscellaneous Filings**
- X. Limited Partnerships**
- XI. Domestic Limited Liability Companies**
- XII. Foreign Limited Liability Companies**
- XIII. Limited Liability Partnerships**
- XIV. Foreign Limited Liability Partnerships**
- XV. Domestic Statutory Trusts**
- XVI. Foreign Statutory Trusts**
- XVII. Uniform Partnership Act**
- XVIII. Uniform Commercial Code**
- XIX. Credit Unions**
- XX. Trademarks**
- XXI. Authentication/Apostille**

**Trade Names** are not registered with the Secretary of the States Office. Connecticut General Statutes §35-1 requires that *Fictitious Trade Names* be registered with the Town Clerk in which such business is or will be conducted.

To access all Connecticut business and Uniform Commercial Code liens go to  
[www.concord.sots.ct.gov](http://www.concord.sots.ct.gov).

## I. DOMESTIC STOCK CORPORATIONS

A. Application for Reservation of Corporate Name	\$60
B. Transfer of Reserved Corporate Name	60
C. Cancellation of Reserved Corporate Name	60
D. Certificate of Incorporation ( <i>including appointment of registered agent</i> )	100
E. Franchise Tax – Stock Corporations ( <i>minimum</i> )	150
The Franchise Tax shall be at the rate of one cent per share up to and including the first ten thousand authorized shares. One-half cent per share for each authorized share in excess of ten thousand shares up to and including one hundred thousand shares, one-quarter cent per share for each authorized share in excess of one hundred thousand shares up to and including one million shares for one-fifth cent per share for each authorized share in excess of one million shares.	
F. Organization Report	150
G. Amendment to Certificate of Incorporation	100
H. Restated Certificate of Incorporation	100
I. Certificate of Merger	60
J. Certificate of Dissolution	50
K. Certificate of Revocation of Dissolution	50
L. Certificate of Correction	100
M. Annual Report	150
N. Corrected Report	100
O. Interim Notice of Change of Officer/Director	20
P. Reinstatement ( <i>Fee includes required annual report. For administratively dissolved corporations only</i> )	300
Q. Certificate of Change of Address	50
R. Change of Registered Agent	50
S. Change of Address of Registered Agent	50
T. Notice of Resignation of Registered Agent ( <i>file in duplicate</i> )	50
U. Abandonment of Merger	60

## II. DOMESTIC NONSTOCK CORPORATIONS

A. Application for Reservation of Corporate Name	\$60
B. Transfer of Reserved Corporate Name	60
C. Cancellation of Reserved Corporate Name	60
D. Certificate of Incorporation ( <i>including appointment of registered agent &amp; franchise tax</i> )	50
E. Organization Report	50
F. Amendment to Certificate of Incorporation	20

<b>G.</b> Restated Certificate of Incorporation	20
<b>H.</b> Certificate of Merger	20
<b>I.</b> Certificate of Dissolution	20
<b>J.</b> Certificate of Revocation of Dissolution	20
<b>K.</b> Annual Report	50
<b>L.</b> Corrected Report	50
<b>M.</b> Certificate of Change of Address	50
<b>N.</b> Interim Notice of Change of Officer/Director	20
<b>O.</b> Change of Registered Agent	20
<b>P.</b> Change of Registered Agent's Address	20
<b>Q.</b> Notice of Resignation of Registered Agent ( <i>file in duplicate</i> )	20
<b>R.</b> Reinstatement ( <i>Fee includes required annual report. For administratively dissolved corporations only</i> )	160
<b>S.</b> Certificate of Correction	20
<b>T.</b> Abandonment of Merger	20

### **III. FOREIGN STOCK CORPORATIONS**

<b>A.</b> Application for Reservation of Corporate Name	\$60
<b>B.</b> Transfer of Reserved Corporate Name	60
<b>C.</b> Cancellation of Reserved Corporate Name	60
<b>D.</b> Application for Registration of Corporate Name	60
<b>E.</b> Application for Renewal of Registration of Corporate Name ( <i>Filed only between October 1 and December 31</i> )	60
<b>F.</b> Application for Certificate of Authority for Foreign Corporation to transact business ( <i>Includes \$285 License Fee</i> )	385
<b>G.</b> Application for Amended Certificate of Authority	100
<b>H.</b> Application for Certificate of Withdrawal of Foreign Corporation	100
<b>I.</b> Annual Report	435
<b>J.</b> Corrected Report	100
<b>K.</b> Interim Notice of Change of Officer/Director	20
<b>L.</b> Certificate of Change of Address	50
<b>M.</b> Change of Registered Agent	50
<b>N.</b> Change of Registered Agent's Address	50
<b>O.</b> Notice of Resignation of Registered Agent ( <i>file in duplicate</i> )	50

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#### **IV. FOREIGN NONSTOCK CORPORATIONS**

<b>A.</b> Application for Reservation of Corporate Name	\$60
<b>B.</b> Transfer of Reserved Corporate Name	60
<b>C.</b> Cancellation of Reserved Corporate Name	60
<b>D.</b> Application for Registration of Corporate Name	60
<b>E.</b> Application for Renewal of Registration of Corporate Name ( <i>Filed only between October 1 and December 31</i> )	60
<b>F.</b> Application for Certificate of Authority for Foreign Corporation to Transact Business	40
<b>G.</b> Application for Amended Certificate of Authority	40
<b>H.</b> Application for Certificate of Withdrawal of Foreign Corporation	40
<b>I.</b> Report	50
<b>J.</b> Corrected Report	50
<b>K.</b> Interim Notice of Change of Officer/Director	20
<b>L.</b> Certificate of Change of Address	50
<b>M.</b> Change of Registered Agent	20
<b>N.</b> Change of Registered Agent's Address	20
<b>O.</b> Notice of Resignation of Registered Agent ( <i>file in duplicate</i> )	20

#### **V. RELIGIOUS CORPORATIONS OR SOCIETIES**

<b>A.</b> Certificate of Formation of New Religious Corporation or Religious Society	\$50
<b>B.</b> Certificate of Incorporation of Existing Religious Society	50
<b>C.</b> Certificate of Change of Name of Religious Corporation or Religious Society	20
<b>D.</b> Certificate of Amendment	20
<b>E.</b> Certificate of Dissolution of Religious Corporation	50
<b>F.</b> Certificate of Dissolution and Transfer of Property of Ecclesiastical Society	50

#### **VI. EXPEDITED SERVICES**

<b>A.</b> Expedited Services ( <i>per transaction</i> )	\$50
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#### **VII. SERVICE OF PROCESS**

<b>A.</b> Foreign Corporations	\$50
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<b>B.</b> Limited Partnerships	50
<b>C.</b> Limited Liability Companies	50
<b>D.</b> Limited Liability Partnerships	50
<b>E.</b> Statutory Trusts	50
<b>F.</b> Connecticut General Statute §52-57 and §52-59b	50

## VIII. CERTIFICATES/COPIES

### A. Copies of documents on record:

Corporations, Limited Partnerships, Limited Liability Companies, Limited Liability Partnerships and Statutory Trusts.

Plain Copy ( <i>per document</i> )	\$40
Certified Copy ( <i>per document</i> )	55

### B. Certificates:

#### a. CORPORATIONS:

Express Certificate of Existence	50
Short Form Certificate of Existence ( <i>reflects all name changes</i> )	80
Long Form Certificate of Existence ( <i>domestic only</i> )	120

#### b. LIMITED PARTNERSHIPS:

Certificate of Existence	50
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#### c. LIMITED LIABILITY COMPANIES:

Express Certificate of Existence	50
Short Form Certificate of Existence ( <i>reflects all name changes</i> )	50
Long Form Certificate of Existence ( <i>domestic only</i> )	100

#### d. LIMITED LIABILITY PARTNERSHIP:

Express Certificate of Existence	40
Short Form Certificate of Existence	80
Long Form Certificate of Existence ( <i>domestic only</i> )	120

#### e. STATUTORY TRUSTS:

Express Certificate of Existence	40
Short Form Certificate of Existence	80

#### f. SPECIAL CERTIFICATES (*i.e. No Record, Certificate evidencing...*)

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**Note: Expedited Service is not available for Long Form Certificates or Certificates of No Record.**

## **IX. MISCELLANEOUS FILINGS**

<b>A. Certificate of Surrender of Special Charter/Certificate of Incorporation:</b>	
Stock Corporation	\$100
Nonstock Corporation	20
<b>B. Appointment of Attorney for Foreign Corporation as Executor or Trustee a/k/a under the will</b>	50
<b>C. Appointment of Attorney for Banks-Branches (<i>per county</i>)</b>	50
<b>D. Certificate of Convenience</b>	50
<b>E. Foreign Business Trusts</b>	50
<b>F. Letter of Compliance</b>	50
<b>G. Appointment of Attorney for:</b>	
Non-Resident Landlords	50
Real Estate	50
Circuses	50
Fireworks	50
Vendors ( <i>Cigarettes</i> )	50
<b>H. Railroad and Public Services Companies Mortgages</b>	50
<b>I. Supplemental Indentures</b>	50
<b>J. Appointment of Agent Unincorporated Homeowners Associations</b>	90
Change of Address	18
<b>K. Insurance Company Redomestication</b>	
To Connecticut ( <i>plus franchise tax</i> )	100
From Connecticut	100

## **X. LIMITED PARTNERSHIPS**

<b>A. Application for Reservation of Limited Partnership Name</b>	\$60
<b>B. Transfer of Reserved Limited Partnership Name</b>	60
<b>C. Cancellation of Reserved Limited Partnership Name</b>	60
<b>D. Certificate of Limited Partnership &amp; Appointment of Statutory Agent</b>	120
<b>E. Certificate of Amendment</b>	120
<b>F. Certificate of Merger or Consolidation</b>	60
<b>G. Certificate of Cancellation</b>	60
<b>H. Certificate of Registration of a Foreign Limited Partnership &amp; Appointment of Statutory Agent</b>	120
<b>I. Change of Agent</b>	20
<b>J. Change of Agent's Address</b>	20

<b>K.</b> Notice of Resignation of Statutory Agent ( <i>file in duplicate</i> )	20
<b>L.</b> Annual Reports	20
<b>M.</b> Reinstatement	120

## **XI. DOMESTIC LIMITED LIABILITY COMPANIES**

<b>A.</b> Application to Reserve a Limited Liability Company Name	\$60
<b>B.</b> Transfer of Reserved Limited Liability Company Name	60
<b>C.</b> Cancellation of Reserved Limited Liability Company Name	60
<b>D.</b> Articles of Organization ( <i>Including Appointment of Statutory Agent</i> )	120
<b>E.</b> Annual Report	20
<b>F.</b> Interim Notice of Change of Manager/Member	20
<b>G.</b> Amendment to Articles of Organization	120
<b>H.</b> Amended & Restated Articles of Organization	120
<b>I.</b> Restated Articles of Organization	120
<b>J.</b> Certificate of Change of Location of Principal Office	50
<b>K.</b> Articles of Merger or Consolidation	60
<b>L.</b> Articles of Dissolution	50
<b>M.</b> Judicial Decree of Dissolution	50
<b>N.</b> Change of Statutory Agent	50
<b>O.</b> Change of Statutory Agent's Address	50
<b>P.</b> Notice of Resignation of Statutory Agent ( <i>filed in duplicate</i> )	50
<b>Q.</b> Certificate of Reinstatement ( <i>including report</i> )	120

## **XII. FOREIGN LIMITED LIABILITY COMPANIES**

<b>A.</b> Application for Reservation of Limited Liability Company Name	\$60
<b>B.</b> Transfer of Reserved Limited Liability Company Name	60
<b>C.</b> Cancellation of Reserved Limited Liability Company Name	60
<b>D.</b> Application for Registration of Limited Liability Company	120
<b>E.</b> Annual Report	20
<b>F.</b> Interim Notice of Change of Manager/Member	20
<b>G.</b> Certificate of Amendment to Application for Registration	120
<b>H.</b> Certificate of Cancellation	120
<b>I.</b> Change of Agent	50
<b>J.</b> Change of Agent's Address	50

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<i>K.</i> Notice of Resignation of Statutory Agent ( <i>filed in duplicate</i> )	50
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### **XIII. LIMITED LIABILITY PARTNERSHIPS**

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<i>A.</i> Application for Reservation of Limited Liability Partnership Name	\$60
<i>B.</i> Transfer of Reserved Limited Liability Partnership Name	60
<i>C.</i> Certificate of Limited Liability Partnership	120
<i>D.</i> Annual Report	20
<i>E.</i> Certificate of Amendment	120
<i>F.</i> Renunciation of Status Report	50
<i>G.</i> Change of Statutory Agent	50
<i>H.</i> Change of Statutory Agent's Address	50
<i>I.</i> Certificate of Merger	60
<i>J.</i> Conversion	150

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### **XIV. FOREIGN LIMITED LIABILITY PARTNERSHIPS**

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<i>A.</i> Application for Reservation of Limited Liability Partnership Name	\$60
<i>B.</i> Transfer of Reserved Limited Liability Partnership Name	60
<i>C.</i> Certificate of Authority to Transact Business	120
<i>D.</i> Annual Report	20
<i>E.</i> Certificate of Amended Certificate of Authority	120
<i>F.</i> Withdrawal of Certificate of Authority	120
<i>G.</i> Change of Statutory Agent	50
<i>H.</i> Change of Statutory Agent's Address	50

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### **XV. DOMESTIC STATUTORY TRUSTS**

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<i>A.</i> Application to Reserve a Statutory Trust Name	\$60
<i>B.</i> Transfer of Reserved Statutory Trust Name	60
<i>C.</i> Cancellation of Reserved Statutory Trust Name	60
<i>D.</i> Certificate of Trust	120
<i>E.</i> Certificate of Amendment	120
<i>F.</i> Certificate of Cancellation	120
<i>G.</i> Certificate of Merger or Consolidation	60
<i>H.</i> Change of Statutory Agent	50

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<i>I.</i> Change of Statutory Agent's Address	50
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## **XVI. FOREIGN STATUTORY TRUSTS**

<i>A.</i> Application to Reserve a Statutory Trust Name	\$60
<i>B.</i> Transfer of Reserved Statutory Trust Name	60
<i>C.</i> Cancellation of Reserved Statutory Trust Name	60
<i>D.</i> Application of Registration of Statutory Trust	120
<i>E.</i> Certificate of Amendment	120
<i>F.</i> Application of Cancellation	120
<i>G.</i> Change of Statutory Agent	50
<i>H.</i> Change of Statutory Agent's Address	50

## **XVII. UNIFORM PARTNERSHIP ACT**

<i>A.</i> Statement of Partnership Authority	\$120
<i>B.</i> Amended Statement of Partnership Authority	120
<i>C.</i> Statement of Dissolution	120
<i>D.</i> Statement of Cancellation	120
<i>E.</i> Statement of Dissociation	120
<i>F.</i> Statement of Denial	120
<i>G.</i> Statement of Conversion	120

## **XVIII. UNIFORM COMMERCIAL CODE**

<i>A.</i> Initial Financing Statement (UCC-1)	\$50
<i>B.</i> Amendment (UCC-3)	50
<i>C.</i> Correction Statement	50
<i>D.</i> Notice of Vessel Lien	50
<i>E.</i> Release of Vessel Lien	50
<i>F.</i> Notice of Attachment	50
<i>G.</i> Release of Attachment	50
<i>H.</i> Notice of Aircraft Lien	50
<i>I.</i> Release of Aircraft Lien	50
<i>J.</i> Request for Information	50
<i>K.</i> Copy of Lien	40

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L. Certified Copy of Lien	55
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**Note: Expedited Service is not available under the Uniform Commercial Code.**

## **XIX. CREDIT UNIONS**

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A. Certificate of Organization	\$13
B. Amendment	13
C. Dissolution	20
D. Merger	13
E. Plain Copies	20
F. Certified Copies	25

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## **XX. TRADEMARKS**

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A. Application to Register Mark ( <i>Trade, Service, Collective, Certification</i> )	\$50
B. Renewal of Registration	100
C. Change of Owner Name	50
D. Change of Address	50
E. Assignment of Registration	50
F. Cancellation of Registration	50
G. Mark Search	50
H. Plain Copy	40
I. Certified Copy	50

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**Note: Expedited Service is not available for Trademarks.**

## **XXI. AUTHENTICATION/APOSTILLE**

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A. For documents to be used by parents in adopting a child ( <i>per certificate prepared</i> )	\$15
B. For all other documents ( <i>per certificate prepared</i> )	40

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**Note: Expedited Service fee is \$50.00 per document and is in addition to the authentication/apostille fee.**